

Council for Exceptional Children **Teacher Education Division**

Report of: Publications Committee

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Term: 2007-2010

Goals:

1. Complete procedures for the TED Publication Award for *TESE* Volume 31.
2. Monitor TED involvement in monograph projects.
3. Monitor the comprehensive budget for *Teacher Education and Special Education (TESE)*.
4. Implement and monitor publication guidelines for the TED newsletter *TEDLines* that provides the most up-to-date information for the TED membership.
5. Implement and monitor publication guidelines for TED-Announce, the TED listserv that provides time-sensitive information to the TED membership.
6. Continue publication of TED's journal, *TESE* and work to facilitate transition of the new editor to the publication processes and the new publisher Sage Publications.
7. Continue implementation of the TED Web site at the University of North Carolina at Charlotte.

Accomplishments:

1. Continued implementation of the TED website at UNC Charlotte.
2. Continued electronic publication of *TEDLines* through the TED listserv (TED-Announce) with a hot link to the newsletter on the TED web site. Dr. Karen Voytecki, East Carolina University, serves as *TEDLines* editor and manages TED-Announce.
3. Implemented the proposed annual listing of content for each edition of the TED newsletter *TEDLines* to meet the information needs of the TED membership.
4. Continued publication of *Teacher Education and Special Education (TESE)*. Dr. Bob Algozzine and Dr. Fred Spooner, University of North Carolina at Charlotte serve as Co-Editors for *TESE*.

5. Initiated the search procedure for the Editor of *TESE*. Drs. Spooner and Algozzine complete their second term as Co-Editors in December 2009. The search has been coordinated by TED President-Elect Patty Alvarez McHatton with the support previous Co-Editors Dr. Paul Sindelar and Dr. Vivian Correa.
6. Sought bids and proposals for the publication of *TESE* to bring it up to 21st century standards including electronic manuscript submission, peer review and publication procedures. Allen Press and Sage Publications submitted proposals. Selected Sage Publications as the new publisher for the journal. Terminated the contract for publishing *TESE* with Allen Press.
7. Finalized a new publication contract with Sage. With the assistance of the current Co-Editors and the Executive Committee of the TED Board of Directors, established a new publication contract with Sage Publications to publish *TESE*. Sage Publications initiated their work with the journal in December, 2008.

Action Items:

1. Monitor *TESE* expenditures as the TED Publications Committee continues to work to assure publication of a cost effective product.
2. Continue the publication of *TEDLines* in electronic format with an individual direct message to each TED member via the TED-Announce with a hot link to the TED website.
3. Continue publication of *TESE*. Drs. Algozzine and Spooner, serve as Co-editors for the journal until December 2009. Facilitate the transition process of for the new *TESE* Editors. Transition begins in July 2009. The new Editor will begin work on January 1, 2010.
4. Implement the TED Wiki to on the TED website to increase interactions among faculty and graduate students.
5. Update TED monograph projects. The Small Special Education Programs Caucus has proposed developing a new monograph on Co-teaching.
6. Continue discussion of TED website policies and a means of gathering and disseminating information.
7. Initiate the review process to identify the recipients of the *TESE* Volume 31 TED Publications Award to be given at the 2010 CEC Convention in Nashville.
8. Other items as recommended by the TED Executive Board and the Publications Committee membership.

Publications Committee Issues:

1. *TESE* Publications Award, Volume 31

The Publications Committee will initiate the process to review *TESE* Volume 31 to determine the recipient of the Publications Award based on the following criteria:

Chair Publications Committee Chair

Selection Committee The Selection Committee consists of the Associate editors of *TESE* and the Publications Committee members with the following stipulations:

- (a) None can be eligible to vote for the award by virtue of having authored an

article published during the volume year being considered, and

(b) The editor/ co-editors will never vote

Purpose

The purpose of this award is to recognize the contribution of an individual or group of individuals for the publication of an article in *TESE* which is deemed to have lasting value to the field by virtue of its potential impact on research, policies, or practices in teacher education and special education.

Award

Each author will receive a suitably engraved plaque, the inscription of which is given to the Chair of the Awards Committee. The award is associated with TED rather than solely with the journal to lend prestige to the award and to involve a sufficient number of individuals in the selection process. The award is funded out of the TED general operating budget.

Selection Procedures

1. Following the publication of the fourth issue in a volume year, the Chair of the Publications Committee shall initiate the nomination process by inviting all eligible persons to nominate three articles for the TED Publication Award appearing in the designated volume.
2. Members of the Selection Committee will submit their nominations to the committee chair by an established deadline.

Upon receipt of the nominations from a majority of the Selection Committee, the Publications Committee chair will prepare a list of the nominees. This list will be mailed to each member of the committee with request to rank the top three articles using a four-point evaluation scale by an established deadline.

Members of the Selection Committee will submit their rankings to the Publication Committee Chair by an established deadline.

Upon receipt of the rankings of the nominations from a majority of the committee, the Publications Committee Chair will compile the rankings using the following system:

The Publications Committee Chair will assign

- a. 3 points for a first place vote,
- b. 2 points for a second place vote,
- c. 1 point for a third place vote.

The article with the highest number of points will be selected for the award.

3. In the event of a tie, the Publications Committee Chair will convene a phone conference of the voting committee members to discuss thenominees and select a single awardee.
4. The Publications Committee Chair will send the name(s) and address(es) of the recipient(s) to the President of TED and to the Chair of the Awards Committee.
5. The President notifies the recipient(s) of the award and informs the recipient(s) that the award will be announced at the business meeting of the next TED conference.

6. The President then informs the Chair of the Awards Committee whether the recipient(s) will present to receive the award or requests the Chair of the Award Committee to mail the awards.
7. The Chair of the Awards Committee makes arrangements for the engraving of the plaque(s).

Presentation The award is presented by the TED President at the Spring CEC Annual Meeting.

2. *TESE* Publication Proposals, Recommendations and Decision-Making

Based on recommendations of the TED Executive Committee, the Chair of the TED Publications Committee in collaboration with the current Co-Editors of *TESE* have examined options to address upgrading the publication process of the journal. Updating the journal is designed to move the journal into the 21st century publication processes including:

- a. examining electronic publications vs. traditional publication in a paper format,
- b. reducing the backlog of manuscripts in the pipeline for publication by implementing the publication of an “In-Brief” format,
- c. informing reviewers of the “In-Brief” format for which the manuscripts is being targeted,
- d. implementing an “In-Brief” process with reviewers,
- e. copyediting and preparing for an “in-Brief” publication, and
- f. examining financial considerations for “In-Brief” publications. In the view of the *TESE* co-editors, there would need to be a budget increase as the complexity of the editorial process increases (e.g., setup and maintenance of a new component of the TED webpage, additional papers to be copyedited).

It was decided to seek proposals from the current publisher, Allen Press and an additional proposal from Sage Publications on strategies to update the publication process and seek a method to streamline the publication process. After review of the proposals submitted by both Allen Press and Sage Publications, it was recommended to the TED Executive Committee and the full Board of Directors that TED change publishers from Allen Press to Sage at the earliest date possible. The recommendation to switch publication of *TESE* to Sage Publications was approved unanimously by the Board.

The recommendation to adopt Sage Publications as the new publisher for *TESE* is included below:

Recommendation for Change in Publisher for *Teacher Education and Special Education*

Rationale: To provide a higher quality service to the members of the Teacher Education Division of the Council for Exceptional Children, it is essential to upgrade the publication process for *Teacher Education and Special Education (TESE)*. The journal is currently published in a hard-copy format only. All manuscript submissions, editorial and field reviews, and publication decisions are also completed in hard-copy form using the U.S. mail for communication and processing. It is the desire of the Board of Directors to reduce the lag time from receipt of a manuscript for review to the final publication of the article in the journal. The Chair, TED Publications Committee, Lee Sherry, and the Co-Editors of *TESE*, Bob Algozzine and Fred Spooner, were asked to examine alternative publication opportunities for *TESE*.

Recommendation: Two proposals were reviewed in an effort to bring *TESE* into the current effective and efficient electronic publishing world: One proposal from Allen Press, the current

publisher/printer, and a second from Sage Publications, publisher of more than 485 journals, including those of over 200 learned societies and institutions. After careful review, substantial analysis, and significant discussion, *it was recommendation to change publishers from Allen Press to Sage Publications.*

After the Board approved the change of publishers, they requested that the Publications Committee Chair and Co-Editors develop a transition plan for the shift from Allen Press to Sage Publications to take place in January 2009. The process of transitioning from Allen Press started the week of October 1, 2008. The transition process has been complex and as of the date of this Report, the transition has been completed.

3. TESE Editorship Search

Announcements for the Editorship of *Teacher Education and Special Education* were posted in *TESE*, on the TED Website and in TEDLines. The Search was coordinated by TED President-Elect, Patty Alvarez Mc Hatton. The Search Committee Chair is past *TESE* Co-Editor Paul Sindelar, University of Florida. In addition, past *TESE* Co-Editor Vivian Correa, Clemson University, served on the Search Committee. The *TESE* Editor Search Procedures /Application Packet was forwarded to Patty to guide the process. The announcement stated:

Announcing the Availability of the *TESE* Editorship

The Publications Committee of the Teacher Education Division (TED) of The Council for Exceptional Children is announcing the search for Editor of *Teacher Education and Special Education (TESE)*. The application for the editorship will open July 1, 2008 and it will close December 31, 2008. A mentorship / transition period will begin summer 2009. The new editor(s) will assume full journal responsibilities January, 2010. Interested applicants should make their inquiry to and obtain the application packet from: Patricia Alvarez McHatton, Vice President Teacher Education Division
University of South Florida
Department of Special Education EDU 162
Tampa, FL 33620
813-974-9595 (O)
Email: mchatton@tempest.coedu.usf.edu

The new Editor/ Co-Editors will be announced at the TED Board meeting at the Council for Exceptional Children Convention in Seattle in April, 2009.

4. TED Kaleidoscope Wiki spaces

Members of the Publication Committee approved the proposal by Maya Israel to develop a TED doctoral student communication tool. The Committee approved the Wiki. The URL is <http://tedkaleidoscope.wikispaces.com/>. It has been implemented.

5. SSEPC Monograph on Co-Teaching

The Small Special Education Programs Caucus has presented a proposal to develop a new TED monograph on Co-Teaching. The Publications Committee will review and monitor procedures for development and publication of the monograph.

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