

## Council for Exception Children Teacher Education Division

Fall Report of: ARCHIVIST

Date Submitted: October 24, 2008

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Office/Term: April 2008 - October 2008

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### Current Office/Committee Goals (2008)

1. Analyze current organization of TED archives for accuracy and efficiency.
2. Explore ways archives could better serve and inform TED Executive Board and membership, including maintaining more recent documents in electronic form.

Current Committee Members n/a

Next Scheduled Committee Meeting (date, location, time): n/a

### 2008 Accomplishments:

1. Collected documents from Boston CEC Convention.
2. Collected documents from past and present TED Board members.
3. Upon requests, retrieved items from TED archives.
4. Made three trips to archives to organize documents by category.
5. Retrieved recent documents from Board members for flash drive.

### Action Items:

(NOTE: Please state action items as motions. Below each motion provide brief background and/or note any financial implications that need to be considered.)