

# **Council for Exception Children**

## **Teacher Education Division**

**Fall Report of:** Treasurer  
**Date:** October 23, 2008  
**From:** Mary Anne Prater (prater@byu.edu)  
**Term:** 2008-2009

### **Goals:**

1. Work collaboratively with the executive director to monitor revenue and expenditures of the following accounts: Bank of America: General Operations; Douglas Bank: *TESE*; and CEC Account.
2. Work collaboratively with the executive director, publications chair, *TESE* editors and editorial assistant on the Bank of America *TESE* account.
3. Work collaboratively with the executive director and TED conference chair on the Bank of America Conference account.
4. Work collaboratively with executive director on savings accounts and investments.
4. Process reimbursements as requested in a timely manner.
5. Work collaboratively with the executive director to submit 2008 tax report and related forms.
6. Assist the audit committee in auditing the financial records.
7. Work collaboratively with other TED committees that impact budget and finances (e.g., membership, conference advisory, publications).

**Current Budget and Finance Committee Members:** Mary Anne Prater, Kathlene Shank, [Chriss Walther-Thomas, Peggy Gallagher, Karen Voytecki]

### **Accomplishments:**

1. Kept accounting records up-to-date.
2. Submitted reimbursements in a timely fashion.
3. Submitted information to CPA for 2007 tax report.
4. Completed accounting of 2007 revenue and expenditures (see attached).

### **Discussion/Action Items:**

1. 2008 financial report (with executive director, *TESE* editor, conference chair)
2. 2009 proposed budget (with president elect and executive director).

<b>Banks</b>	<b>Purposes</b>	<b>Balances as of 09/30/08</b>
Douglas Bank	<i>TESE</i>	\$27,411.63
Bank of America	General Operations	5,775.19
Bank of America	TED Conference	43,344.83
Bank of America	<i>TESE</i>	13,025.23
CEC	General Operations	48,843.43
Pay Pal	Conference	108,430.37
Bank of America	CD 1	71,759.11
Bank of America	CD 2	30,026.30
<b>Total</b>		<b>\$348,616.09</b>