

Council for Exceptional Children

Teacher Education Division

Report of: President

Date: October 24, 2003

From: Diana Hammitte

Member Number: 147728

Term of Office: July 2003 – June 2004

Goals:

1. Continue to advance the strategic plan of TED by:
 - a. Representing TED in national policy deliberations
 - b. Facilitating the implementation of professional development opportunities for the membership that address meaningful and current issues in higher education
 - c. Ensuring timely communication to the membership on current events in TED
2. Implement restructuring of TED to be more cost effective and efficient
3. Assist in editorial transition of TESE as needed
4. Participate in the administration of the OMNI website
5. Facilitate greater participation of membership in:
 - a. Nominations for Awards
 - b. Nominations for Officer
 - c. Participation in Conferences
6. Continue to maintain ted-announce and to establish procedures for identifying appropriate messages for submission via ted-announce

Accomplishments:

1. Conducted Summer Board Meeting in Denver in July primarily focusing on constitutional revisions.
2. Worked with the ad hoc committee on constitutional revisions chaired by Betty Epanchin to develop a new structure for TED that would facilitate a more cost effective, efficient way of handling the business of the division.
3. Worked with Jim Siders and Betty Epanchin, to plan the 2003 Vail Summer Institute and hosted the Institute from August 3-6.
4. Worked with Pat Harrison, Executive Assistant, to handle registration and food events for the 2003 Vail Summer Institute.
5. Negotiated with Lion Square Lodge in Vail to apply balance owed for the Summer 2003 institute to expenses for Summer 2004 Institute at Vail. Signed contract with Lion Square for 2004.
6. Worked with Craig Rice to begin the process of developing the Summer 2004 Institute at Vail.
7. Requested Craig Rice, Chair of Professional Development, to develop a questionnaire regarding the memberships' topical and site interests for future summer institutes. The questionnaire will be disseminated at TED 2003.
8. Worked with Pam Campbell to clarify accounting procedures and open new bank accounts for specific purposes of the division (e.g., TESE account).
9. Met with Jim Siders and Pokey Stanford in Biloxi to be trained in Omni administration and to help in planning TED 2003 in Biloxi.
10. Reviewed and signed three letters on behalf of TED addressing political actions at the federal level at the direction of Jane West, Legislative lobbyist.
11. Worked with Stephanie Kenney, Awards Committee Chair, to attempt to solicit nominations for a variety of awards.
12. Administered the ted-announce list, announcing conferences (TED conferences and those of other entities), providing calls for nominations for officers, and additional information as appropriate.
13. Participated in planning for TED 2003 through a series of emails between Jim Siders, Pokey Stanford, Betty Epanchin, and Linda Patriarca.

14. Worked with Pat Harrison to update Board List.
15. Requested Chuck Salzberg to chair an ad hoc committee to develop criteria for students to receive stipends to attend TED/CEC.
16. Responded to numerous emails from the membership throughout the first five months of Presidency with regard to a variety of questions addressing conferences, voting, committee membership, etc.
17. Sent a number of emails to update the Board on current issues or to provide or request information on a variety of matters.

Action Items:

1. Facilitate the presentation of the Constitutional changes to the membership for a vote and, if passed, facilitate movement toward the new structure.
2. Work on developing procedures for Summer Institute
3. Work on finalizing criteria for awarding student travel stipends
4. Work with the Board and Stephanie Kenney to ensure an adequate number of nominations are received for the various awards
5. Work with the Board and Glenn Buck to ensure an adequate number of nominations are received for officers
6. Work on OMNI administration
7. Work with Executive Assistant and Craig Rice to develop Vail 2004 Summer Institute
8. Work with President-Elect, Betty Epanchin, in developing transition plan for officers
9. Identify Committee chairs/members as necessary
10. Work with Board to identify criteria and procedures for submission of items via ted-announce

