

# **Council for Exception Children**

## **Teacher Education Division**

**Report of: Professional Development Committee**

**Date: March 20, 2004**

**From: Craig J. Rice, Ed.D.**  
**Providence College**

**Member Number: 475009**

**Term: 2003-2005**

### **Goals:**

- **Identify sites for future Summer Institutes based on the survey results from the membership.**
- **Work with the conference chairs for the 2004 and 2005 TED conferences to provide them with ideas for professional development strands/sessions at their respective conferences.**
- **Meet with each member of this committee and establish responsibilities for each member as this committee has recently expanded with the addition of 3 new members.**
- **Distribute the registration form and flyer for the 2004 Summer Institute at the 2004 CEC conference.**
- **Locate a site for the 2004 Summer Executive Planning Meeting.**

### **Accomplishments:**

- **Increased the number of appointed committee members from two to five.**
- **Prepared the registration form and flyer for the 2004 Summer Institute.**
- **Sent a one-page advertisement regarding the Summer Institute to be included in the Spring 2004 issue of TED Lines.**
- **Collected information on hotel sites in Newport, Rhode Island as potential sites for the 2005 summer institute.**

### **Action Items:**

- **Meet with those members of the Professional Development Committee at the 2004 CEC conference.**
- **Report the details of meeting space in the Providence, Rhode Island area as potential sites for both the 2004 Summer Executive Planning Meeting as well as the 2005 Summer Institute.**
- **Collaborate with the chairs of the 2004 and 2005 TED conferences regarding issues of professional development.**